

Joint Admissions and Matriculation Board

National Headquarters, Bwari

P.M.B. 189, Garki, Abuja

Invitation for Pre-Qualification of Contractors for Capital Projects

A. Introduction

Pre-qualification bids are invited from interested and competent contractors with relevant experience and good track records in respect of each of the projects listed below:

1. Provision of ICT Facilities
2. Software Acquisition
3. Rehabilitation and Equipment of Offices
4. Acquisition of Utility Vehicles
5. Construction of Office Complex

B. Pre-Qualification Requirements

Interested contractors are required to submit pre-qualification documents with verifiable evidence including but not limited to the following:

- (i) Evidence of Incorporation/Registration with the Corporate Affairs Commission

- (ii) Evidence of current registration with the Federal Ministry of Works, Housing and Urban Development (construction/rehabilitation)

- (iii) Company Audited Accounts for three years

- (iv) Evidence of Tax Clearance Certificate for three years

- (v) Evidence of compliance with the provisions of the Pension Reform Act 2004

- (vi) Evidence of Financial capabilities and banking support

- (vii) Experience/Technical qualification of key personnel (please include copies of the certificates obtained by key personnel. Ordinary CV without necessary proof of qualifications will not be evaluated).

- (viii) List of similar jobs successfully executed with. Names of clients, locations of projects, copies of award letters and certificate of practical completion must be provided.

- (ix) Technical capabilities of the firm in terms of equipment, technology and staff strength.

- (x) Letter of reference from bankers

- (xi) Evidence of VAT Registration and past remittances.

C. Submission

All submissions should be prepared and serially paged using the format itemized in 'B' above and sent in sealed envelope. The envelopes should be clearly marked at the top right-hand corner with the name of the project applied for.

Three (3) copies of the submissions are to be submitted to the address below on or before 18th June 2012.

The Registrar/Chief Executive,

Joint Admissions and Matriculation Board,

National Headquarters,

Suleja Road, Bwari, P.M.B. 189, Garki, Abuja.

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Attention: Procurement Planning Committee

Note:

- i) This advertisement is not an invitation to tender
- ii) Only the qualified contractors shall be invited to tender
- iii) The Board reserves the right to reject any or all the pre-qualification packages
- iv) Failure to comply with any of the above instructions or provide the listed documents may automatically result in disqualification.

This advertisement shall neither be construed as a commitment on the part of the Joint Admissions and Matriculation Board, JAMB nor shall it entitle any contractor to make any claims whatsoever and/or seek any indemnity from the Board.

Signed:

Registrar/Chief Executive